

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	14th May 2024		
1.	Attendees and apologies			
	Present:	Councillor Sam Charleston (SC) – Wiltshire Council – Chair Councillor Caroline Corbin (CC) – Wiltshire Council Councillor Sven Hocking (SH) – Wiltshire Council Councillor Ricky Rogers (RR) – Wiltshire Council Councillor Alan Bayliss (AB) – Salisbury City Council Councillor John Wells (JW) – Salisbury City Council Marc Read (MR) – Salisbury City Council Lynne Davies (LD) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Brian Dalton (BD) – Wiltshire Council Councillor Mark McClelland (MM) – Wiltshire Council Councillor Charles McGrath (CM) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Pam Rouquette (PR) – Salisbury Walking Forum		

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2.	Notes of Last Meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 7th March 2024.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=15012&Ver=4</p>	<p>That the update is noted.</p>	<p>Area Board</p>
3.	Financial Position			
		<p>There is currently £32,059.50 still unallocated.</p> <p>A list of schemes and potential costs has been supplied to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. A list of the schemes submitted is enclosed as Appendix 1.</p>	<p>The group expressed their extreme disappointment that a decision about the allocation of Salisbury Transport Strategy funding had still not been made.</p> <p>SH advised the group that he was meeting with the Leader of the Council on the 15/05/2024 and would be raising this issue directly with them.</p> <p>SC asked if the group wished to consider allocating some of the available funding to the projects in Item 5 or wait until a decision had been made with respect to the allocation of Salisbury Transport Strategy funding. The group discussed this issued and decided</p>	

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			<p>against allocating any funding until such time as a decision on the allocation of Salisbury Transport Strategy funding was known.</p> <p>CC commented that she felt that some of the Salisbury Transport Strategy funding needed to be allocated to the provision of bus stop infrastructure on the St. Peter's Place development. PS advised that in his opinion it would be unlikely that funding would be allocated to providing to infrastructure on private roads.</p> <p>RR advised that he felt that the Area Board should make a formal resolution at its June meeting requesting that a decision on the allocation of Salisbury Transport Strategy was make by the end of June. The group supported this approach.</p>	Area Board
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4.	New Issues / Issues Requiring A Decision			
a)	Issue No: 12-23-08 Improved dropped kerb provision in the York Road / Sidney Street area	Further investigation has been undertaken and it proposed to install a dropped kerb outside of No. 4 Belgrave Terrace and provide a new section of footway (by building up over the tree roots using a cell web system) linking to the existing slabbed footway. Doing so will avoid the worst of the footway surface disrupted by the tree routes. The estimated cost of this work is £8,100 [Note: Figure includes a 25% contingency].	That the Area Board approves the allocation of £8,100 to allow this work to be undertaken.	Area Board
b)	Issue No: 12-24-05 Request for measures to address pedestrian safety concerns on the access road leading to Nos. 1 to 16 Hawksridge	SH to provide verbal update on his discussion with the Housing Department about the potential for improvements to be made at this location. As previously advised the estimated cost of providing a pedestrian in the road warning sign is £210.00. [Note: This figure includes a 25% contingency].	The group discussed this issue and asked that the Housing Department be approached to reduce the height of the hedge adjacent to the access road to improve visibility of pedestrians walking along the access road.	PS
c)	Issue No: 12-24-09 Request for pedestrian guardrail outside of the Muslim Association of Salisbury premises on Wilton Road.	A request has been received for the provision of a length of pedestrian guardrail outside of the Muslim Association of Salisbury premises on Wilton Road. As the location the pedestrian guardrail has been requested is on the A36 its provision would be for National Highways to consider. The originator has been advised of this.	That the update is noted That this issue be closed.	Area Board

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d)	<p>Issue No: 12-24-10</p> <p>Traffic concerns in Lower Bemerton</p>	<p>Several local residents have raised concerns with local members about traffic in Lower Bemerton, specifically around vehicles contravening the 7.5t weight restriction and speeding through the area.</p> <p>Local councillors have requested the provision of additional signs to highlight the 7.5t weight restriction and for measures to address speeding concerns to be considered.</p> <p>Before measures to address speeding concerns are attached traffic surveys need to be undertaken to determine if a speeding problem exists. Officers will work with local members to arrange for traffic surveys to be undertaken.</p> <p>Advanced warning signs of the weight restriction could be provided on the A36, subject to National Highways agreeing to them. This matter will be raised with National Highways and a cost estimate prepared and brought to the next meeting of the group for consideration.</p> <p>The existing weight limit terminal signs could be enhanced through the provision of NO HGV road markings at them. The estimated cost of this work is £1,500 [Note: Figure includes a 25% contingency].</p>	<p>That traffic surveys are submitted to ascertain if a speeding problem exists in Lower Bemerton.</p> <p>That the Area Board approves the allocation of £1,500 to allow for the provision of NO HGV road markings.</p>	<p>RR / JN</p> <p>Area Board</p>
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e)	Safer Salisbury Street Lighting Improvements	<p>Due to resourcing issues Atkins are still undertaking the formal street lighting assessments at the locations identified. Results of the assessments and proposed improvements to be circulated once available.</p> <p>Issue has been raised at Service Delivery Team level and also at Contract Management Level. Officers are continuing to chase this matter through these channels. However, it may be beneficial to send a formal email on behalf of the Salisbury Area Board to Atkins expressing the frustrations and disappointment that this work has not yet been completed.</p>	<p>The group expressed their extreme disappointment that Atkins had still not provided the Street Lighting Assessment report.</p> <p>SH advised the group that he was meeting with the Leader of the Council on the 15/05/2024 and would be raising this issue directly with them.</p> <p>The group supported the decision to write to Atkins directly about this matter. SC asked that PS assist in the production of that correspondence.</p> <p>RR advised that he felt that the Area Board should make a formal resolution at its June meeting requesting that the completed report be provided to the group by the end of June. The group supported this approach.</p>	<p>PS</p> <p>Area Board</p>
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5.	Other Issues			
a)	Issue No: 12-20-2 The provision of additional cycle parking stands in Salisbury City Centre.	Works order issued to Milestone in April 2024. Works provisionally programmed to take place in July 2024.	That the update is noted.	Area Board
b)	Issue No: 12-21-5 Request for the provision of an improved pedestrian crossing facility at the junction of Stratford Road and Waters Road.	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
c)	Issue No: 12-22-05 Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility. This scheme now comprises two elements. The first is the provision of the Modupost system; the second is the provision of Zebra crossing warning signs.	Regarding the first element then this is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made. Regarding the first second element then a works order for the supply and installation of the Zebra crossing warning signs a works order was issued to Milestone in April 2024. Works provisionally programmed to take place in July 2024.	That the update is noted.	Area Board

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d)	Issue No: 12-22-10 Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus	As previously advised the cost of providing the power supplies, new poles to mount the ANPR cameras and the installation of the ANPR cameras is estimated to £8,500. This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
e)	Issue No: 12-22-12 Accessibility improvements to Winchester Street Underpass	Revised proposals sent to National Highways for approval in April 2024. Currently awaiting their response.	Chase response from National Highways	PS
f)	Issue No: 12-23-01 Request for the installation of a bus shelter in Castle Road	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
g)	Issue No: 12-23-02 Waiting Restriction Requests (2022)	Proposals with the TRO Team to undertake the necessary legal work. Formal TRO Consultation period expected to take place in June 2024.	That the update is noted.	Area Board

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h)	<p>Issue No: 12-23-05</p> <p>Request to upgrade the section of St. Mark's Path between St. Francis Road and Wessex Water Site</p>	<p>The cost estimate from Wessex Tree Care to provide a 2.0 metre wide timber edged hoggin path over the requested length of 330 metres is £24,925. [Note: This figure includes a 25% contingency].</p> <p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p> <p>As requested at the last meeting of the group Laverstock & Ford PC have been contacted to see if they would consider contributing to this scheme. They advised they would consider this matter once a decision had been made as to whether or not Salisbury Transport Strategy funding has been made.</p>	That the update is noted.	Area Board
i)	<p>Issue No: 12-23-07</p> <p>Improved crossing facilities in the vicinity of No. 18 Devizes Road</p>	<p>Topographical survey ordered in January 2024. Topographical survey data received in April 2024. Design works to commence in May 2024. Cost estimate to be brought to the next meeting of the group for a funding decision.</p>	That the update is noted.	Area Board
j)	<p>Issue No: 12-23-10</p> <p>Request to enforce prohibited right turn from Friary Lane into St. Ann Street.</p>	<p>No further action to be undertaken with respect to this issue at this time. The group have previously discussed this issue and acknowledged that ANPR enforcement could not be considered at this time. The group asked that this issue be kept open and reconsidered if and when the Council receives the powers to undertake enforcement action against moving traffic offences.</p>	That the update is noted.	Area Board

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k)	Issue No: 12-23-12 Request for accessibility improvements to Pinewood Way (Bemerton Folly), Victoria Park and the Bishopdown Sports Field	Design work ongoing for the provision of the tactile paving to ongoing. It is anticipated that works pack for this work will be issued in June 2024.	That the update is noted.	Area Board
l)	Issue No: 12-24-01 Request to replace a missing street nameplate at the junction of Waters Road and Fairfield Road	Scheme has been allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	That the update is noted.	Area Board
m)	Issue No: 12-24-06 Request for the provision of a Keep Clear marking outside of Riverside Court, Castle Street	Scheme has been allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	That the update is noted.	Area Board
n)	Waiting Restriction Requests (2021) Requests for new or amendments to existing waiting restrictions.	Proposals with the TRO Team to undertake the necessary legal work. Formal TRO Consultation period expected to take place in June 2024.	That the update is noted.	Area Board
o)	Various improvements to the Bishopdown Estate	Graham Axtell has advised that all the works to improve the five dropped kerbs that he previously identified as being able to be improved using existing highways maintenance budgets have been completed.	That the update is noted.	Area Board

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6.	Closed Issues			
a)	Issue No: 12-21-3 Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.	All works complete. Issue has been closed.	That the update is noted.	Area Board

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7.	Other Items		
a)	Highway Maintenance Update	GA from the Area Highway Office provided an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2024/2025 financial year. A copy of the information provided by GA is attached as Appendix 1 .	<p>That the update is noted.</p> <p>SH raised concerns that Thompson Close and Wilman Way were still planned to be resurfaced when they appear to be in good condition whereas roads, such as Old Harnham Road, which are falling apart, are not being addressed. SH commented that he had asked why Thompson Close and Wilman Way were due to be resurfaced but had not received a response. GX advised that he would raise the matter with the Major Highways Maintenance Team.</p> <p>JW well raised the unsafe condition of the footways in Stratford Sub Castle. GX advised that he would raise visit the location and determine if there were any footway defects that needed be addressed and advise JW accordingly.</p>
8.	Date of Next Meeting:	4 th September 2024	

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant third party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £22,459.50 in the LHFIG allocation available for the 2024/2025 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.